

## HAVANT BOROUGH COUNCIL

At a meeting of the Licensing Committee held on 12 September 2018

Present

Councillor Y Weeks (Chairman)

Councillors P Crellin, J Davis, D Keast (Vice-Chairman), T Hart, C Howard, R Kennett, S Milne, R Raines and A Rennie

### 6 Apologies

Apologies for absence were received from Councillors A Christie and D Lloyd.

### 7 Minutes

The minutes of the previous meeting held on 9 May 2018 were agreed and signed as an accurate record.

### 8 Matters Arising

There were no matters arising.

### 9 Declarations of Interests

There were no declarations of interest.

### 10 HMO Licensing Policy

The Private Sector Housing Manager introduced the report and drew the committees attention to three amendments since the publication of the agenda:

- Temporary Exemption Notice (TEN) be amended to Housing Temporary Exemption Notice (HTEN);
- Remove “and Democratic” from Paragraph 10 of the Policy; and
- Include an explanation of an “Interim Management Order”.

In response to questions, the Private Sector Housing Manager confirmed that he was confident that the team would have adequate resource to manage the licence applications and that the licence fee had been set at a level that would cover the processing of HMO licences.

In reply to concerns regarding publicity of the of the scheme, it was confirmed that all letting agents and landlords associations had been contacted directly to cascade the information to landlords and there had been a social media campaign.

Following a discussion, it was **RESOLVED** that the Houses in Multiple Occupation (HMO) Policy and associated guidance on standards for HMOs be **RECOMMENDED** to Council for approval and adoption subject to the following three amendments:

- Temporary Exemption Notice (TEN) be amended to Housing Temporary Exemption Notice (HTEN);
- Remove “and Democratic” from Paragraph 10 of the Policy; and
- Include an explanation of a “Interim Management Order”.

**The meeting commenced at 5.00 pm and concluded at 5.53 pm**

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**Chairman**